

LOS PASEOS HOMEOWNERS ASSOCIATION  
August 9, 2020

Call to Order -- Robert called the meeting to order at 7:07 pm. In attendance were Robert Lombardi, President; Gizelle Lamb, Treasurer; Gregory Cook, Secretary; Richard Doucette, Member at Large; Adrienne Burke, Office Manager, and Tina Tabuchi, Homeowner.

- 1) Approval of Minutes: Robert motioned to approve July 2020 minutes, Gizelle seconded. Motion passed.

- 2) Open Forum

Members in good standing are free to speak about issues. Speakers must observe rules of decorum and not engage in obscene gestures, shouting, profanity or other disruptive behavior. Each speaker will have three minutes to talk. If they are in the middle of a sentence when time is called, they may finish their thought before sitting down. The time guidelines ensure that others will have an opportunity to speak. Speakers may not allot their time to others.

No one chose to speak to the Board.

- 3) Associate Member Representative Report
  - a. (via Adrienne) No report.

- 4) Financial Report

- a. Current Account Balances:
  - i. Focus Checking – \$151,004.17
  - ii. Focus Reserve Account – \$80,227.76
  - iii. Currently in the process of finding an accountant who knows Quickbooks Live or Desktop for consultation. Years 2018 and 2019 are now closed.

- 5) Committee Reports

- a. Architectural Committee:
  - i. Approvals: 7212 Via Colina (new gate & fence)
  - ii. Houses for sale: 128 Bernal Road
  - iii. Houses Sold: None
  - iv. Violation letters: seven violation letters

- 6) Office Report

- a. Clubhouse Manager Report
  - i. Currently receiving income from swim lessons and snacks.
  - ii. New collections agency: United Trustees Services. (Our previous collections agency decided to stop operating.)
  - iii. Needed to replace chlorine injector in baby pool.

- b. Collections Report:
  - i. Number of Owners Paid to date: 276
  - ii. Number of Owners being sent to Collections in 2020: 3
  - iii. Number of Associates Paid to date: 76
  
- c. Status of Collection Accounts (no changes from previous status report)
  - i. Case 201603 – Homeowner owes ASAP.
  - ii. Case 201801 – Update from ProSolutions on this case. No forced foreclosure is in place; she said the \$1000 was never paid for this property and now Gov. Newsom has put a moratorium on all foreclosures.
  - iii. Case 201802 –Owes \$2040 to HOA and additional fees to Pro Solutions. ProSolutions cannot move forward with foreclosure process due to Gov. Newsom’s moratorium.
  - iv. Case 201903 – Homeowner owes ProSolutions fees and the Association for the 2020 dues; a new collections filing was done on May 12, 2020.
  
- 7) Old Business
  - a. COVID-19 update: Implementing further protocols for cleaning chairs and continuing prohibition against sharing tables.
  
- 8) New Business
  - a. Mock swim meet request: Board recommends \$100 for one hour during pool hours
  - b. SCUBA lessons: Board recommends \$100 per hour, Friday mornings, unsupervised, or after the pool closes during the week. All need to sign wavers, liability insurance.
  
- 9) The meeting was adjourned at: 8:41pm
  
- 10) Executive Session

The times when Board meetings may held in Executive Session are specified in the CC&R and Bylaws. In order to protect the privacy of those concerned while maintaining a public record of the deliberations, case numbers known only to the Board and Office Manager have been assigned.