

Board Meeting
Los Paseos Association
October 8, 2012

The meeting was called to order by President Jeff Lemas. Others in attendance were: Tim Nemeth, Vice President; Rita Helfrey, Secretary; Gizelle Lamb, Treasurer, Judy Seps, Associate Members Representative, Sarah Barber, Clubhouse Manager.

Minutes:

Gizelle moved and Tim seconded that the August minutes be approved without correction and the September minutes be approved with corrections. *Rita will send the corrected minutes to Sarah for posting on the website.*

FINANCIAL REPORT

Wells Fargo Business Checking \$49,057.14

Wells Fargo Business High Yield Savings \$70,301.57

Waddell and Reed \$88,681.2

The Wells Fargo Money Market (Overdraft Protection) Account was closed by Jeff and Gizelle, so that we now have two rather than three accounts with them, as well as our Reserve account with Waddell and Reed.

As newly appointed Treasurer, Gizelle was able to provide PG&E figures for the months of March, April and May (\$527,\$395, \$193). June and July figures were not available at this time. Based upon this information, a motion was made by Jeff and seconded by Rita to extend the Valley Splash Swim Team practice privileges for the months of November and December at the rate of \$2,000.00 each month. The motion carried unanimously. *Sarah will notify the coach of this decision.*

Gizelle reported on several maintenance projects listed under New Business:

Our current landscaping service has been terminated as of the end of October, due to poor performance.

After walking the grounds, three landscapers are submitting proposals for monthly services. One of the three noticed extensive, obvious, termite damage which was unreported by the painters earlier this summer. Gizelle will meet tomorrow morning with someone from Finish Line Builders, a construction company, to get an idea on the extent of damage. Other bids will be from Western Exterminators, Termite Busters and possibly Clark.

The same landscaper from Tru Green suggested that a French Drain be installed where the water lines drain out next to the cement walkway leading to the pump house. Water constantly puddles in this area and often covers part of the deck closely creating a slipping hazard.

Universal Services has been contracted to remove a limb which fell from high up in the sycamore tree behind the barbecue patio. It damaged a shrub below on its way down, which required heavy equipment to remove and trim the tree. The existing privet shrub/tree needs to be cleared out underneath the sycamore in this area.

AAA will look at the fence by the church. We need quotes for the pool deck resurfacing.

A budget meeting was set for Monday, October 29 to review available figures and set the new budget to be presented at the November 6 meeting. *Gizelle will be working with Sarah to compile figures needed.*

COMMITTEE REPORTS

Architectural Committee

No approvals were sought or given.

No notice of houses sold was received.

OFFICE REPORT

Sarah Barber returned as full time Office Manager on September 13, 2012. Since then, she has been entering retrieved data into Quick Books and reconciling our bank accounts.

Collections:

Nine homeowners are in collections from 2011. Our collection agency, ASAP, has passed three uncollected accounts on to CTS, another collection agency. These three accounts will be discussed in Executive Session.

Clubhouse Rental:

One rental is scheduled. It will be the last rental to a non-member. Weight Watchers continues to meet each Wednesday evening.

NEW BUSINESS

Office Manager:

We are all very pleased to welcome Sarah Barber back as Clubhouse Manager!!!!

Los Paseos Elementary School Tree Removal:

Sarah received an email by homeowner Jenn Holst regarding a sidewalk repair and possible, tree removal request received by Los Paseos Elementary School. She asked that the information be emailed out to homeowners. Gizelle added an opposing viewpoint and the email was sent to homeowners. A City Arborist is scheduled to come and walk the area with interested homeowners.

Jerry Bozzo, Pool Maintenance Contractor submitted a report on pool equipment. He said that one of the pumps is almost ready to replace. His recommendation is to upgrade to a more modern pump. Replacement cost would be approximately \$1,200.00, installed. Currently we have three 2 HP pumps. He continued to report that the Pepper tree next to the pool is dropping leaves into the water, some of which are making their way into the pump system.

OLD BUSINESS:

Eagle Scout Project:

The Eagle Scout who proposed a Volleyball Court Project last month was not present to update on this project.

Extended Pool Hours:

October 21, Sunday is the last day of the season.

Adjournment to executive Session.

Respectfully submitted,
Rita Helfrey, Secretary