

BOARD MEETING
LOS PASEOS HOMEOWNERS ASSOCIATION
April 3, 2012

The meeting was called to order at 7:05 by President Jeff Lemas. Others in attendance were Tim Nemeth, Vice President, Rita Helfrey, Secretary, Gizelle Lamb, Member at Large, Judy Seps, Associate Members Representative and Julie Jackson Los Paseos Aquatic Club Representative.

MARCH MINUTES

Jeff moved to approve the minutes as presented. Tim seconded the motion. Minutes were approved as written.

LOS PASEOS AQUATIC CLUB

Julie Jackson, LPAC representative, presented the LPHOA Board with the 2012 contract between the LPAC and the Los Paseos Homeowners Association. This contract was signed by the LPHOA Board Members present. The schedule for the swim season was emailed to the association but a hard copy was not available for review. The events, dates, and times are said to basically be the same as last year, but with 3 home meets plus time trials. Walk-in registration was held and there are 18 new swimmers. The team has 150 total swimmers. LPAC requested that the heat be turned on for the April 30 start date. Practice times are from 5:00-9:00PM. Morning practices begin on June 11. Insurance will be finalized after a roster of participants is finalized.

FINANCIAL REPORT

Margo is very sick, but sent in the end of March check register showing checks 11064-11067 and the following figures:

Wells Fargo Business Checking \$6,273.29

Wells Fargo Market Rate Savings (Overdraft Protection Account) \$3,967.00

Wells Fargo Business High Yield Savings \$171,160.32

Waddell and Reed (Reserve) Account \$88,657.77

Bids for interior painting of clubhouse, bathroom updating and the brick wall repair around the pool have been submitted by 5 vendors. All are able to start work April 16 and complete by April 27. Margo will email these bids, provide a matrix of all bids for comparison, and provide the budget information pertaining to the upgrades by April 6. Review and reply should be returned to her by end of day April 9.

CLUBHOUSE REPORT

A discussion was held regarding two recent clubhouse rentals: one which had a bouncy house set up on the sidewalk, although bouncy houses are not board approved. The other renters left the clubhouse floor and bathrooms very dirty. The decision of the board is not to rent to the second renter again.

Another discussion was held regarding year around adult swim and/or extending the pool season. A variety of ideas were shared including: extending the season to October; beginning the season in April; extending the 2012 season to include week days in September; or weekends through October. The board is in agreement that recent annual weather changes warrant extending the pool season to accommodate the hot weather experienced the last two years during September and October and this topic will be revisited as the 2012 season progresses and budgetary items are resolved. Further discussion was also held regarding the pros and cons of offering year-round adult swim for the membership. No specific changes were voted upon at this time.

COMMITTEE REPORTS

Architectural: Mike Jenks has assumed leadership of this committee. He will contact Cynthia Rutledge and Judy Seps to set up a committee meeting for next week to schedule regular monthly

neighborhood surveys to be conducted from the 15th to the 17th of each month. Tim and Rita expressed a desire to be added to this committee. The City of San Jose's Code enforcement should be called for parked vehicles that are not moved every 72 hours or may otherwise be in violation of City Code.

OFFICE REPORT

Margo submitted a written report notifying the board that Kari Brown who was interviewed and selected by the board as the new bookkeeper/office assistant has been in-training with her for the past week on some overall operations, updating QuickBooks with all account entries and specifically entering 2012 member's payments received during March and April. Margo said that Kari's assistance has been particularly helpful while she has been ill. Kari's employment is for 15-20 hours a month.

The pool platform has been delivered. It is portable and can be set up and taken down to provide more space for small group swim lessons. The pool safety signs have been delivered.

The LPHOA tax accountant, Levy, in San Francisco, is currently reviewing our documentation for filing taxes and a follow-up scheduled appointment is April 10th.

Outside storage areas have been cleaned and reorganized. Brandon Berg Masonry, has started work on repairing the barbecue.

2012 Seasonal Employment interviewing was held and completed by Jeff and Margo. Offer letters along with required New Hire Employment Documentation is complete and new files created. Saturday, April 28 is the New Hire Orientation date which will be conducted by Jeff, Margo and Head Lifeguard, Rachel Olson, after which the pool furniture will be set up and current board members will be invited to meet the new summer staff. Gizelle moved and Jeff seconded that lunch be provided for all. This motion was approved.

There are three clubhouse rentals scheduled in April to be coordinated by Kari.

NEW BUSINESS

Gizelle is in charge of Social Events. An Egg Hunt will be held on Easter Sunday at 2:00PM. An email regarding this event was sent to LPHOA membership by two coordinators from the community. Gizelle wanted to know what the budget for this committee will be.

It was suggested that future repairs be scheduled for January or February in order to prevent conflicting with pool operating schedule.

Que Paso articles for the second quarter should be submitted by April 10th, preview on April 11th, delivery April 15th to homeowners and mailed to Associate members on April 16th.

Reservations for designated pool areas was discussed at length and the board walked around the grounds to identify specific areas that may be reserved. They were determined to be:

1. The barbecue area which can accommodate 50 people with the barbecues always open to the membership;
2. Kiddie Pool shaded area with tables can accommodate 30 people or two separate parties of 15 people each;
- 3/4. Open grass area 2 parties of 50 people each;
5. Kiddie Pool new, smaller, umbrella tables will be set up against the southern wall, capacity was not known at this time;

6. Small grass area next to the bathrooms, capacity not specified.

Rita made a motion to designate these 6 areas and Gizelle seconded the motion. The motion carried. Gizelle drew a map of these areas which will be added to these minutes. Areas may be reserved upon receipt of a \$25.00 refundable deposit. This deposit will not be refunded if cancellation is not made prior to two weeks of scheduled reservation. The Board hopes that this system will prevent over booking any area and help with maintaining clean up.

Purchase of 5 new picnic tables was recommended.

The meeting was adjourned.

Respectfully submitted,
Rita Helfrey, Secretary